



JOB OPENING

Part-time Overnight **Domestic Violence Advocate**

CVAN is a feminist domestic violence program in Concord, NC. We provide direct services including 24-hour Hotline; Shelter; Outreach Center; counseling; court advocacy; support groups; children's program; teen program; women's jail program; and friends & family program.

Experience in working with battered women not required. We provide intensive on-the-job training.

Hours/Schedule: Every Other Weekend - Friday, Saturday and Sunday nights; 8pm – 9am.

Description: Overnights are generally slower paced as shelter residents are usually asleep. CVAN is seeking someone who can work alone in a slower paced environment; oversee the Shelter; and answer the Hotline.

Duties Include:

- Overseeing the Shelter during the overnight shift, including assisting shelter residents, as needed.
- Answering the 24-hour Hotline.
- Performing Shelter tasks such as cleaning, sorting donations, organizing the Shelter (ex: pantry).
- Other duties, as needed.

Qualifications:

- Ability to perform all duties listed. Ability to work the required schedule.
- Hardworking; honest; reliable; friendly; respectful; calm in crisis; work under pressure; work with diverse groups.
- Must be able to stand, bend, stoop, and do medium lifting and carrying. Must possess visual acuity to prepare and analyze records/information, observe behaviors and do routine reading. Must be able to physically perform the basic life operational functions of climbing, reaching, standing, walking, lifting, fingering, grasping, talking and hearing.
- Must have reliable transportation.

Salary: \$17/hour

COVID-19: CVAN has COVID-19 protocols in place.

To Apply:

- Send cover letter and resume describing why you are applying for this job
- Include your phone number and email address
- No phone calls
- to email: info@cvan.org / to fax: 704.788.1109 / to mail: PO. Box 1749 Concord NC 28026

Because CVAN values diversity, we welcome and encourage applicants from diverse backgrounds.