



## **JOB OPENING**

### **Full-Time** **Domestic Violence Advocate**

CVAN is a feminist domestic violence program in Concord, NC. We provide direct services including 24-hour Hotline; Shelter; Outreach Center; supportive counseling; court advocacy; support groups; children's program; teen program; women's jail program; and friends & family program.

Experience in working with battered women not required. We provide intensive on-the-job training.

#### **To Apply:**

- Send cover letter and resume describing why you are applying for this job
- Include your phone number and email address
- No phone calls
- to email: [info@cvan.org](mailto:info@cvan.org) / to fax: 704.788.1109 / to mail: PO. Box 1749 Concord NC 28026

#### **Hours:**

Tuesday – Saturday; hours vary, includes some evenings.

#### **Duties Include:**

- Work directly with battered women and their children in our Shelter; on the 24-hour Hotline and at the Outreach Center.
- After experience on the job, Domestic Violence Advocates also have the opportunity to train in other CVAN services such as support group; court program; teen program; jail program; and community education.
- Interact with the public.

#### **Qualifications:**

- Ability to perform all duties listed. Ability to work a flexible schedule.
- Hardworking; honest; reliable; friendly; respectful; calm in crisis; work under pressure; work with diverse groups.
- Must be able to stand, bend, stoop, and do medium lifting and carrying. Must possess visual acuity to prepare and analyze records/information, observe behaviors and do routine reading. Must be able to physically perform the basic life operational functions of climbing, reaching, standing, walking, lifting, fingering, grasping, talking and hearing.
- Must be able to independently operate a motor vehicle and possess a valid Driver's License. Must have reliable transportation.

**Salary:** \$19/hour

**Benefits:** Health, Dental & Vision Insurance  
Paid Leave

CVAN values diversity, we welcome and encourage applicants from diverse backgrounds.