JOB ANNOUNCEMENT

<u>Part-Time</u> <u>Thrift Store Backroom Associate</u>

CVAN is a domestic violence program that operates a Thrift Store, providing income for CVAN's services.

CVAN provides safety, shelter and support for battered women and their children. CVAN operates a 24-hour hotline and shelter, along with many other services.

To Apply: email (info@cvan.org)

mail (P.O. Box 1749 Concord, NC 28026)

or fax (704.788.1109)

Letter describing your experience along with either a resume or list of your job experience. Please include your phone number. No phone calls.

Duties Include:

- Work in the backroom accepting donations; processing and handling donations; stocking and pulling merchandise; daily cleaning; managing dumpster/disposal.
- Working in all areas, including sorting and stocking merchandise.
- Interacting with the public, including accepting donations and assisting customers.
- Assisting Store Manager and Assistant Manager, as needed.

Qualifications:

- Ability to perform all duties listed, including accepting donations;
- Work with the public; work under pressure; hardworking; honest; reliable; and sensitivity to the issue of domestic violence.
- Must be able to stand; bend, stoop and lift up to 25 pounds.
- Must possess visual acuity to prepare and analyze records/information, observe behaviors and do routine reading.
- Must be able to physically perform basic life operational functions of climbing, reaching, standing, walking, lifting, fingering, grasping, talking and hearing.

Hours/Schedule: 3 days/week, including alternating Saturdays – about 24 hours a week.

Store Hours: M - F 10 - 6; Sat 10 - 5; closed Sundays

Salary: \$11/hr. +, depending on experience

Reports Directly To: Thrift Store Manager

Start Date: As soon as position is filled.

Because CVAN values diversity, we welcome and encourage applicants from diverse backgrounds.